

<<August 21, 2007>>

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Dr. Harold P. Sjursen <hsjursen@duke.poly.edu>

Isao Tsujimoto <Isao\_Tsujimoto@jfny.org>

Tomoki Akazawa <tomoki\_akazawa@cgp.org>

**Dear Harold:**

(1) Pls visit the following web sites about our GSEED project;

(a)

Cover Sheet page 1 <<http://preview.tinyurl.com/3a35je>> Cover Sheet page 2 <<http://preview.tinyurl.com/33673x>>

(b)

DRAFT: Grant Application for Planning Workshop of Quantitative Policy Analysis of Global Socio-Economic-Energy-Environment Development (GSEED)  
<<http://preview.tinyurl.com/ywykck>>

(c)

ANNEX I: List of Working Group Members of Global Socio-Economic-Energy-Environment Development (GSEED) Project, and  
ANNEX II: Letters from key collaborating or participating organizations/individuals  
ANNEX III: Biographies of Team Members  
ANNEX IV: Budget  
<<http://preview.tinyurl.com/3dnrtn>>

(d)

The Japan Foundation, Center for Global Partnership, "Grant Application Guidelines for U.S. Applicants"  
<<http://preview.tinyurl.com/24cvy4>>

(e)

The Japan Foundation, Center for Global Partnership, "Budget Template"  
<<http://preview.tinyurl.com/2tke6f>>

(2) Pls pass these info to the people at the fund raising department of your Polytechnic University, since we need to ask them to construct the budget according to their procedures prior to your submission to the Japan Foundation — proposed workshop with this fund is to be held at your university.

Should I need to meet with them, pls inform me of an appropriate date and time. I would be happy to come to your office to discuss more on this project.

**Dear working group members of this GSEED project listed in Item (1)-(c)**

**above:**

(3) Pls visit the Item (1)-(c) above to confirm your entry.

(4) In previous msg to you, I asked the followings;

- (a) Your photo,
- (b) A brief bio,
- (c) Letter of commitment.

I would greatly appreciate it if you can kindly send them to me at your earliest convenience.

**Dear Prof. Onishi:**

Many thanks for your photo. I took your bio from your paper.

**Dear Natalia:**

Many thanks for your photo and excellent bio.

**Dear Prof. Yazici:**

Many thanks for your photo and bio. Pls refer to **ATTACHMENT I** as for an example of your letter of commitment — pls modify it as you like.

**Dear Mr. Tsujimoto and Mr. Akazawa:**

(5) My sincere thanks for your valuable time when Prof. Sjursen and I visited you on May 30th.

Although the above info are still in draft stage, I would greatly appreciate it if you can provide me your suggestions and comments to improve them.

Thanks in advance.

Best, Tak

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**ATTACHMENT I**

**Example of Letter of Commitment**

**Your Letterhead**

Date:

Dear Dr. Utsumi:

We fully appreciate your initiative of Global Socio-Economic-Energy-Environment Development (GSEED) project.

We eagerly intend to participate in this project, as working on the construction of simulation models and necessary databases, their maintenance, dissemination of the project results, training the would-be decision-makers on the use of distributed decision support system, etc.

We look forward to working together on this worthwhile project.

Sincerely yours,

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**List of Distribution**

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